

After Approval: Maintaining Your Recognized Status

Deactivation of Student Organizations

Student organizations come and go based on student interest. Student Association has created a deactivation process to make sure that we continuously have an accurate organization database. The following process below will be utilized to deactivate inactive organizations.

1. Each fall student organizations are required to complete the annual re-registration process. Included in that process is the Senate Activity Report. The re-registration is due October 1.
2. Probationary period begins when an activity re-registration process is not filled out before the due date listed above. a. Student Organizations will receive an email within two days after the period ends.
3. Probationary period lasts 14 days after the period ends
 - a. Rights of the club are revoked
 - i. See Organization benefits
 - b. If a re-registration is submitted within this 14 day period
 - i. Club rights are restored
 - ii. A standard penalty will be deducted from SOAP budget for the next year
 1. Amount will be determined by the SOAP committee yearly
 - c. If a re-registration is not submitted within this 14 day period
 - i. Deactivation process begins
4. Deactivation process
 - a. Resolution for the deactivation of the student organization will be submitted at the meeting after the probationary period ends
 - i. No re-registrations will be accepted after the resolution has been proposed.
 - ii. If resolution fails, re-registrations may be accepted until another resolution can be proposed.
 - b. Any organization can be deactivated and dissolved through resolution to Senate and the signature of the Student Senate advisors.
 - i. This serves as a means to deactivate organizations that have misused their rights and/or misrepresented the school in any manner.

Grounds for Not Approving an organization

An organization will not be approved if they are in direct violation to any University policies. Any forms of discrimination or hazing will not be allowed or approved.

If a potential student organization has the same defined goals and national affiliation as another student organization already present on campus, the potential student organization will not be approved.

If a potential student organization is not approved by the Student Association Senate by a $\frac{2}{3}$ majority vote, the potential student organization can retry one semester following the vote, but a change must be present in one of the following ways:

1. Differentiation between an already existing club

2. Remove the reason why the organization was not approved

What Can Differentiate Similar Organizations

1. Different member basis (Grad or Undergrad, Gender)
2. Competitive or non-competitive team
3. SOAP funded or not SOAP funded
4. Membership restriction
5. Differing national organizations

Requirements to Retain Recognition

The Student Association Senate has outlined the following requirements to maintain recognition as a Recognized Student Organization at South Dakota Mines.

- Full membership of South Dakota Mines student organizations is limited to full and part time students. Student Organizations can also have associate members which include University faculty and staff, and local community members. Only South Dakota Mines active student members can vote, hold officer positions, run organization meetings, and solicit funds.
- All recognized student organizations are required to renew their organization on an annual basis through the Student Leadership, Involvement, and Community Engagement office. The process is outlined below.
- All recognized student organizations are required to have a minimum of ten (10) student members in order to obtain and maintain recognition.
- All student organizations are required to have a minimum of four (4) officer positions on their Mines Link pages including: President, Vice President, Secretary, and Treasurer. Student organizations may rename these positions as needed, and may list more than the required officers.
- All recognized student organizations are required to have at least one (1) full-time South Dakota Mines faculty or staff member to serve as their organization advisor. This individual will need to fill out an Advisors agreement annually via Mines Link.
- Recognized student organizations are required to follow their organization constitutions. All changes to an organizations constitution must be approved by the Constitution Committee of the Student Association.
- All recognized student organizations must abide by University and SD Board of Regents Policies.
- Recognized student organizations should register all of their organizational sponsored events via their Mines Link Pages.
- Attend mandatory Student Organization meetings in the fall and spring.

- All recognized student organizations are required to renew their organization annually with the Office of Student Engagement through the Mines Link system. Information that is currently contained on your Mines Link page such as your membership roster will be automatically imported during the re-registration process. We encourage you to update those sections prior to starting the renewal process. Annual renewal is due October 1 of each academic year.